

CITY OF TROY BOARD OF PARK COMMISSIONERS
MINUTES – AUGUST 19, 2024, 4:00 PM
Council Chambers

The meeting was called to order by Mr. Emerick, President.

Members of the Board Present: Mr. Jordan Emerick, President
 Mr. Will Harrelson, Vice-President

Others Attending: Jeremy Drake, Park Superintendent
 Ken Siler, Recreation Director
 City Staff

The minutes of the July 15, 2024, Board of Park Commissioners meeting was approved by unanimous vote, following a motion from Mr. Emerick, seconded by Mr. Harrelson.

REPORTS:

- Park Superintendent, Jeremy Drake, submitted a report (copy attached to original minutes). Mr. Drake highlighted that the Duke Park Pickleball Courts are open for play. There are a couple minor updates that need to be completed. Mr. Emerick confirmed there are 12 pickleball courts that have been updated and are open for play. Mr. Drake stated that due to the wet weather, the Recreation Softball league is still finishing up, so staff is still working on the diamonds along with getting the soccer fields ready for the soccer season. Mr. Emerick confirmed with Mr. Drake that a new sign for Heywood Park is on order and will be installed when it is completed.
- Recreation Director, Ken Siler, submitted a report (copy attached to original minutes). Mr. Siler stated Float Troy Reservations are almost complete for the season as September 7 is the last day for rentals. The Troy Aquatic Park is now closed, and Mr. Siler highlighted that the attendance was higher this season than last season.
- Director of Golf, Kyler Booher, submitted a report (copy attached to original minutes).

NEW BUSINESS:

- **Donation/Sponsorship Recognition Application Approval** – Ms. Lauren Karch, Communication Coordinator for the City of Troy, stated she worked along with Mr. Drake and Salome Hekate, Management Analyst to create the Donation/Sponsorship Recognition Application and the final application has been approved by the City Law Director, Mr. Kerber. Ms. Karch noted that Mr. Drake agreed with the pricing menu that has been listed with the application.
Mr. Emerick confirmed that when an application is received, it will first go to Mr. Drake, and he will handle the process of finalizing all the details. Once staff feels the application and recognition process is complete, it will be presented to the Board of Park Commissioners for final approval.
Mr. Emerick questioned where the money will be placed within the city funds if there is a donation and Mr. Titterington stated if the donor wants the money to go to a specific park, then it will but other wise the funds will be credited to the Park and Recreation Capital Improvement Fund.
Mr. Harrelson questioned if the donor and/or sponsor can specify where they want the funds to go. Mr. Titterington said the donor/sponsor can specify if they want the funds to go to a specific project or facility and this will probably be more likely to happen with the sponsorships rather than a donor. Mr. Harrelson confirmed the order of steps are the application process will first start with the Park Department Superintendent and once they feel the application is complete, it will be forwarded to the Board of Park Commissioners.
Mr. Titterington stated the sponsorship applications are for a specific purpose and all in compliance with the sign code.
Mr. Harrelson confirmed the Board of Park Commissioners will make a motion for approval or denial on the applications that are received and if the application includes permanent signage, the Board of Park Commissioners will make a recommendation to City Council.
Mr. Titterington stated the application will be located on the city's website and the city will issue a press release stating the document now exists and where it is located.

Mr. Titterington highlighted that the menu lists all the facilities that sponsorship opportunities are available. Trostle Park is listed as an opportunity for sponsorship and/or donations, but the Mercer Group has made considerable amount in donations in the past so if someone is wanting to donate to Trostle Park, the request may be viewed a little differently based on the Mercer Groups past and ongoing contributions.

A motion was made by Mr. Emerick, seconded by Mr. Harrelson, to approve the Donation/ Sponsorship Recognition Application and to have it as part of the Board of Park Commissioners regulations.

MOTION PASSED, UNANIMOUS VOTE

- **Sale of Brukner Park to Troy-Miami County Public Library** – Mr. Titterington, Director of Public Service and Safety, stated the City is asking for a positive recommendation to City Council to sell Brukner Park to the Troy-Miami County Public Library. In 1977, Clayton J. Brukner donated the land where Brukner Park is currently located to the City of Troy. The Troy Rotary Club and The Troy Foundation provided funds to assist with the development of the park. The park was dedicated in Clayton Brukner's memory by the Troy Rotary Club in 1981. Mr. Titterington stated that in 2021, the Troy Miami-County Library requested that the City consider selling the park property to the library for use of the greenspace and a potential future library expansion. This never came to fruition and the issue was dropped until early 2024 when the library contacted the City to reopen the discussion. The City agreed to conduct an appraisal of the property in February 2024, which came back at a value of \$140,000. Because the City requested deed restrictions be included in any potential sale of this property, the agreed upon purchase price has been set at \$100,000. The deed restrictions and details of the potential sale include:
 - That the library shall compensate the City of Troy in the amount of \$100,000, with full payment made no later than December 31, 2025.
 - The property shall be used for the use and purpose of promoting non-profit, library, educational extra-curricular and interscholastic activities and other uses incidental and related thereto, but for no other purposes whatsoever, except as specifically provided herein, and in the case said premises shall cease to be used or occupied for such purposes, then said property will revert to and be vested in the City of Troy.
 - Should the library ever change locations/relocate their facility, they have agreed to provide the City with the right of first refusal to purchase the land at fair market value.
 - The library shall provide the City with any Rotary memorabilia for relocation.
 - The wrought iron fence surrounding the park is included in the sale. However, the City shall remove two five (5) foot sections to keep for historical preservation.

Mr. Titterington stated the Ohio Revised Code provides that a municipal corporation may, by ordinance, transfer, lease, or permit the use of any property, real or personal, suitable for library purposes, to the board of trustees of any free public library or any library association rendering free library service to the inhabitants of the municipal corporation, upon such lawful terms as are agreed upon between the municipal corporation and the trustees of such library or library association.

Mr. Emerick wondered if some of the proceeds from the sale could be used to honor Mr. Clayton Brukner in another park within the city since he donated this park land in 1977. Mr. Harrelson said it would be nice for the city to voluntarily honor Mr. Brukner in some way within the city parks and by honoring Mr. Brukner it could be a way to preserve the history of Mr. Clayton Brukner and Brukner Park.

A motion was made by Mr. Harrelson, seconded by Mr. Emerick, recommending to Troy City Council authorizing the sale of Brukner Park, 400 West Water Street, to the Troy-Miami County Library based on the restrictions and details outlined herein, including that such sale be accomplished by December 31, 2025.

MOTION PASSED, UNANIMOUS VOTE

- **Recommendation to City Council to exercise the MOU with Troy City Schools** – Mr. Titterington stated in January 2024, Council approved the MOU between the City/Schools/Board of Park Commissioners related to the transfers of various properties between the City/Board of Park Commissioners and the Troy City Schools related to the school building project approved by the voters in the November election. The Ohio Schools Facilities Commission is requiring the Troy City Schools to obtain ownership of Campbell and Hook Parks to progress with the building project. The Director

of Law has advised that a recommendation of the Board of Park Commissioners and approval of Troy City Council is required to implement the MOU and authorize the final transfer of land. The schools must complete the transfer of the parks in October to meet the deadline established by the Ohio School Facilities Commission.

Mr. Harrelson confirmed that the city needs to transfer the land of the two properties that are city owned by the end of October to Troy City Schools. Mr. Titterington stated when the building project is complete, we will get the land that was promised as a part of the transfer listed in the MOU.

A motion was made by Mr. Emerick, seconded by Mr. Harrelson, recommending that the Board of Park Commissioners recommends to Troy City Council the transfer of Hook and Campbell Parks contingent upon all agreed upon conditions of the MOU including the execution of any required documents.

There being no further business, upon motion of Mr. Emerick, seconded by Mr. Harrelson, by unanimous voice vote, the Board adjourned at 4:40 p.m.

Respectfully submitted,
